



INTERNAL QUALITY ASSURANCE CELL
MAMATA DENTAL COLLEGE
KHAMMAM - 507002

(Recognized by MOH & FW, Govt. Of India and Dental Council of India)

No. MDC/ IQAC/1/2023- 24

Date: 12.06.2023

MEETING NOTICE

The first meeting of the College IQAC of Mamata Dental College, Khammam is convened on Friday, 16th June 2023 at 11.00 a.m in the Council Hall. All the members of the IQAC are requested to attend the meeting without fail.

Agenda for the meeting

1. Approval of minutes of the previous meeting
2. Updates on Annual report 2022-23
3. Update on PG exams 2023
4. Results of UG exams 2023
5. Update on CDE program to be conducted by Dept of Conservative Dentistry
6. Approval of purchase of trimmers for the Dept of Prosthodontics
7. Approval of purchase of equipment and trimmers for the Dept of Oral Surgery

Co-ordinator, IQAC

To,

All the Members of IQAC
Mamata Dental College, Khammam

Dean & Principal
Mamata Dental College
Khammam - 507 002



INTERNAL QUALITY ASSURANCE CELL
MAMATA DENTAL COLLEGE
KHAMMAM - 507002

(Recognized by MOH & FW, Govt. Of India and Dental Council of India)

No. MDC/ IQAC/1/2023-24

Date: 16.06.2023

Proceedings of the first meeting of the College IQAC of Mamata Dental College, Khammam held on 16th June 2023 at 11.00 am in the Council Hall, Mamata Dental College Office.

Members present:

1. Dr. G Venkateswara Rao, Dean and Principal - Chairman *G Venkateswara Rao*
2. Dr. C Sunitha, Prof & Head, Orthodontics – IQAC Co-ordinator *C Sunitha*
3. Dr. S Anitha Rao, Prof & Head, Cons. Dentistry and Endodontics – Member *S Anitha Rao*
4. Dr. KVNR Pratap, Prof & Head, Public Health Dentistry – Member *KVNR Pratap*
5. Dr. K Vinay Kumar Reddy, Prof & Head, Oral Medicine and Radiology – Member *K Vinay Kumar Reddy*
6. Dr. R Sudhir, Prof & Head, Oral and Maxillofacial Surgery - Member *R Sudhir*
7. Dr. C Ravi Kumar, Prof & Head, Prosthodontics – Member *C Ravi Kumar*
8. Dr. Arpita Paul, Prof & Head, Periodontics – Member *Arpita Paul*
9. Dr. N Venugopal Reddy, Prof & Head, Pedodontics – Member *N Venugopal Reddy*
10. Dr. Moni Thakur, Reader, Oral Pathology and Microbiology – Member *Moni Thakur*
11. Dr. M Meghana, Sr Lecturer, Orthodontics – Member *M Meghana*
12. Dr. Sreedevi, Professor, Cons. Dentistry and Endodontics – Member *N. Sreedevi*
13. Dr. Srujan, Sr Lecturer, Public Health Dentistry – Member *Srujan*
14. Dr. K Sunitha, Reader, Oral Medicine and Radiology – Member *K Sunitha*
15. Dr. Sareen, Reader, Oral and Maxillofacial Surgery - Member *Sareen*

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16. Dr. Ch Kavitha, Sr Lecturer, Prosthodontics – Member

Ch. Kavitha

17. Dr. Alekhya, Reader, Periodontics – Member

Alekhya

18. Dr. Tarannum, Sr Lecturer, Pedodontics – Member

Tarannum
Tarannum

19. Mr Govinda Rao, OS – Member from Admin office

20. Mrs Sreedevi, AO - Member from Admin office

Sreedevi

21. Ms J Bhargavi, Internee, Student Member

Bhargavi

Apologies:

1. Mrs. Puvvada Jayashree, Secretary, MES – Member from Management
2. Mr K Ranadheer Reddy, Finance Officer, MES – Member from Admin Office
3. Sri V Rama Rao, Khammam – Member from stakeholders
4. Sri Venkaiah, Kavitha Printers - Member from stakeholders
5. Sri Potla Madhava Rao, Advocate, Khammam – Member from stakeholders
6. Dr. T Vivek, Alumnus, Mamata Dental College – Alumni Member

Agenda for the meeting

1. Approval of minutes of the previous meeting
2. Updates on Annual report 2022-23
3. Update on PG exams 2023
4. Results of UG exams 2023
5. Update on CDE program to be conducted by Dept of Conservative Dentistry
6. Approval of purchase of trimmers for the Dept of Prosthodontics
7. Approval of purchase of equipment and trimmers for the Dept of Oral Surgery

The Chairman welcomed all the members and requested the IQAC coordinator to start the proceedings of the meeting.

1. The chairman requested the Coordinator to present the proceedings of the previous meeting of the IQAC held on 03 May 2023. The IQAC coordinator presented the excerpts of the proceedings. The members discussed the details and decided to approve the proceedings.
2. Dr Sunitha informed committee members regarding submission of the annual report. Annual report for the year 2022- 23 is under preparation and all the data received from the co-ordinator were being consolidated and compiled. Data from the library has been received and patient statistics for the academic year 2022 – 23 has also been received. Data from the accounts section is being awaited. Some of the data required to be submitted as weblinks have been sent to the web developer for the college.

U. S. S.

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3. The Chairman informed that the postgraduates in each department should start their dissertation work and the faculty in each department must ensure that the dissertation is completed and submitted on time.
4. Dr. Anitha Rao informed that the A total of 113 students appeared for the final year examination and passed with a pass percentage of 92.85%. 74 students appeared for 3rd year BDS and the pass percentage was 87.5%, pass percentage of 2nd year BDS was 88.73% as 118 students appeared for the examination. A total of 89 students appeared for 1st year BDS examination and the pass percentage was 82.35%. The HOD's of the departments in which students had not cleared the exams were instructed by the Chairman to analyze the reasons for the failure and provide additional support to those students. They would appear for the exams again in November 2023
5. Dr Anitha Rao also informed that the Department of Conservative Dentistry is planning to conduct a CDE program on the 12th of Aug 2023. The aim of the profram was to provide hands-on learning experience on the procedural steps involved in root canal treatments. She also mentioned that students from all specialties can enrol themselves and get benefitted by the program.
6. The chairman informed the committee that the purchase and condemnation committee has approved the purchase of trimmers for the department of Prosthodontics and equipment for the department of oral surgery. Quotations were obtained for the same by the purchase officer and were made available to the committee. After deliberations, the team approved the purchase of the required equipments for both the departments. The chairman informed that the quotations would be forwarded to the accounts department and the purchase made.

The meeting concluded at 12.45 pm



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No. MDC/ IQAC/2/2023- 24

Date: 04.09.2023

MEETING NOTICE

The second meeting of the College IQAC of Mamata Dental College, Khammam is convened on Friday, 08 September 2023 at 11.00 a.m in the Council Hall. All the members of the IQAC are requested to attend the meeting without fail.

Agenda for the meeting

1. Approval of minutes of the previous meeting
2. Updates on Annual report 2022-23
3. Update on UG and PG admission 2023-24
4. Update on CDE program conducted by Dept of Conservative Dentistry
5. Update on admin training program held in Aug 2023
6. Info on Basic Yoga program to be conducted in Sept 2023
7. Info on College Graduation day to be held in Sept 2023
8. Info on "Career Prospects abroad after BDS" to be conducted in Oct 2023
9. Dandiya Night to be conducted in Oct 2023
10. Info on BLS program to be conducted in Oct 2023
11. Update on Orientation program for BDS and MDS
12. Info on infection control lecture to be conducted in Dec 2023
13. Info on communication skills lecture to be conducted in Dec 2023
14. Info on Basic Implantology course to be conducted in Jan 2024
15. Approval of purchase order for compressor for the college

Co-ordinator, IQAC

To,

All the Members of IQAC
Mamata Dental College, Khammam

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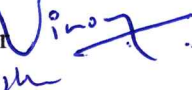
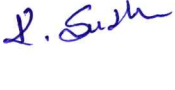




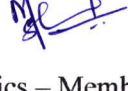
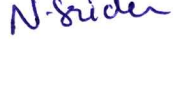

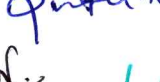
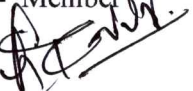
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No. MDC/ IQAC/2/2023-24

Date: 08.09.2023

Proceedings of the second meeting of the College IQAC of Mamata Dental College, Khammam held on 8th September 2023 at 11.00 am in the Council Hall, Mamata Dental College Office.

Members present:

1. Dr. G Venkateswara Rao, Dean and Principal - Chairman 
2. Dr. C Sunitha, Prof & Head, Orthodontics – IQAC Co-ordinator 
3. Dr. S Anitha Rao, Prof & Head, Cons. Dentistry and Endodontics – Member 
4. Dr. KVNR Pratap, Prof & Head, Public Health Dentistry – Member 
5. Dr. K Vinay Kumar Reddy, Prof & Head, Oral Medicine and Radiology – Member 
6. Dr. R Sudhir, Prof & Head, Oral and Maxillofacial Surgery - Member 
7. Dr. C Ravi Kumar, Prof & Head, Prosthodontics – Member 
8. Dr. Arpita Paul, Prof & Head, Periodontics – Member 
9. Dr. N Venugopal Reddy, Prof & Head, Pedodontics – Member 
10. Dr. Moni Thakur, Reader, Oral Pathology and Microbiology – Member 
11. Dr. M Meghana, Sr Lecturer, Orthodontics – Member 
12. Dr. Sreedevi, Professor, Cons. Dentistry and Endodontics – Member 
13. Dr. Srujan, Sr Lecturer, Public Health Dentistry – Member 
14. Dr. K Sunitha, Reader, Oral Medicine and Radiology – Member 
15. Dr. Sareen, Reader, Oral and Maxillofacial Surgery - Member 


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16. Dr. Ch Kavitha, Sr Lecturer, Prosthodontics – Member *Ch. Kavitha*
17. Dr. Alekhya, Reader, Periodontics – Member *Alekhya*
18. Dr. Tarannum, Sr Lecturer, Pedodontics – Member *Tarannum*
19. Mr Govinda Rao, OS – Member from Admin office *Govinda Rao*
20. Mrs Sreedevi, AO - Member from Admin office *Sreedevi*
21. Ms J Bhargavi, Internee, Student Member *Bhargavi*

Apologies:

1. Mrs. Puvvada Jayashree, Secretary, MES – Member from Management
2. Mr K Ranadheer Reddy, Finance Officer, MES – Member from Admin Office
3. Sri V Rama Rao, Khammam – Member from stakeholders
4. Sri Venkaiah, Kavitha Printers - Member from stakeholders
5. Sri Potla Madhava Rao, Advocate, Khammam – Member from stakeholders
6. Dr. T Vivek, Alumnus, Mamata Dental College – Alumni Member

Agenda for the meeting

1. Approval of minutes of the previous meeting
 2. Updates on Annual report 2022-23
 3. Update on UG and PG admission 2023-24
 4. Update on CDE program conducted by Dept of Conservative Dentistry
 5. Update on admin training program held in Aug 2023
 6. Info on Basic Yoga program to be conducted in Sept 2023
 7. Info on College Graduation day to be held in Sept 2023
 8. Info on “Career Prospects abroad after BDS” to be conducted in Oct 2023
 9. Dandiya Night to be conducted in Oct 2023
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 12. Info on infection control lecture to be conducted in Dec 2023
 13. Info on communication skills lecture to be conducted in Dec 2023
 14. Info on Basic Implantology course to be conducted in Jan 2024
 15. Approval of purchase order for compressor for the college
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1. The chairman welcomed the members to the meeting and requested the co-ordinator to start the meeting. Dr Sunitha read the minutes of the previous meeting held on 16 June 2023. The minutes of the meeting was approved unanimously by the members.
 2. Dr Sunitha informed that the data from accounts for the annual report was delayed due to the filing of IT returns for the financial year. The remaining data for the annual report has been prepared and the weblinks had also been completed.
 3. The chairman informed that the admissions for the PG course had commenced after the NEET PG results. Prospective students had reported to the office and that the



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final list of students will be available soon after the deadline for admissions is completed. The UG admissions were completed and all the 100 seats were filled. Final admission list for the UG program will be sent by the university very soon.

4. Dr Anitha informed the team that the CDE program “ABCDE simplified” was a huge success. The department faculty, 12 postgraduate students and 88 undergraduate students benefitted from the program.
5. Dr Meghana informed that the administrative training program held on 18 Aug 2023 on the topic of “Record Maintenance” by Dr Madhavi Padma was highly appreciated by the faculty. A total of 39 faculty and 33 office and support staff had benefitted from the lecture.
6. Dr Moni informed that the Basic yoga program will be conducted on 30 September 2023 by the department of Oral Pathology. The class representatives of each batch have been informed about the event and interested students can register themselves in the office with Mrs. Sreedevi.
7. The Chairman informed the team that preparations are on in full swing for the upcoming Annual day and college day celebrations. Prize winners have been shortlisted and they have been informed. The graduates who had cleared the exam in May 2023 will be eligible for the graduation ceremony and they have been notified. Students are also preparing for the upcoming cultural and literary events as part of the annual day events.
8. Dr Venugopal Reddy informed that a lecture on career prospects abroad after BDS is being organized in the month of Oct 2023 for the benefit of the students who cleared the exams recently. The speaker is our own alumni Dr Pranathi who has successfully cleared the IELTS and has joined MPH in United States. Information will be given to the students soon and interested students can benefit from the lecture.
9. Dr Arpita informed the team that the Dandiya night event will be organized by the Dental college this year as part of Navratri celebrations. It is planned to be conducted during October 2023.
10. Dr Pratap informed that the BLS program will be held in the month of Nov 2023. This will enable students to be better equipped to handle emergencies in clinical practice.
11. Dr Anitha informed that the orientation program for BDS and for MDS will be conducted in Nov 2023 after the students report for joining.
12. Dr Meghana informed that as part of the administrative training program, lecture on Infection Control will be conducted in Dec 2023. Tentative dates and venue will be notified shortly.



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13. Dr Vinay informed that a lecture on communication skills will be conducted in Dec 2023 by the department of Oral Medicine. Tentative dates and venue will be notified shortly.
14. Dr Sudhir informed that a course on Basic implantology will be conducted in Jan 2024. Talks are going on with prospective speakers and clarity will be available soon.
15. The chairman informed that the compressor for the college will be replaced due to repeated issues. The order has been placed and will be installed as soon as possible.

The meeting concluded at 12.45 pm with the decision to meet after 3 months.


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IQAC COMMITTEE MEMBERS - 2024

1. Dr. G Venkateswara Rao, Dean and Principal - Chairman *G. Rao*
2. Dr. C Sunitha, Prof & Head, Orthodontics – IQAC Co-ordinator *Sunitha*
3. Dr. S Anitha Rao, Prof & Head, Cons. Dentistry and Endodontics – Member *Anitha*
4. Dr. KVNR Pratap, Prof & Head, Public Health Dentistry – Member *Pratap*
5. Dr. K Vinay Kumar Reddy, Prof & Head, Oral Medicine and Radiology – Member *Vinay*
6. Dr. R Sudhir, Prof & Head, Oral and Maxillofacial Surgery - Member *R. Sudhir*
7. Dr. C Ravi Kumar, Prof & Head, Prosthodontics – Member *Ravi*
8. Dr. Arpita Paul, Prof & Head, Periodontics – Member *Arpita*
9. Dr. N Venugopal Reddy, Prof & Head, Pedodontics – Member *for this Venugopal*
10. Dr. Rajani, Reader, Oral Pathology and Microbiology – Member *Rajani*
11. Dr. Surendra, Sr Lecturer, Orthodontics – Member *S. Surendra*
12. Dr. Manisha, Sr Lecturer, Cons. Dentistry and Endodontics – Member *Manisha*
13. Dr. Srujan, Sr Lecturer, Public Health Dentistry – Member *Srujan*
14. Dr. Kotya, Sr Lecturer, Oral Medicine and Radiology – Member *Kotya*
15. Dr. K Anusha, Reader, Oral and Maxillofacial Surgery - Member *Anusha*
16. Dr. Rajanikant, Professor, Prosthodontics – Member *Rajanikant*
17. Dr. Gayatri, Reader, Periodontics – Member *Gayatri*
18. Dr. Vaasanthi, Professor, Pedodontics – Member *Vaasanthi*
19. Mrs. Puvvada Jayashree, Secretary, MES – Member from Management
20. Mr K Ranadheer Reddy, Finance Officer, MES – Member from Admin Office
21. Mr Govinda Rao, OS – Member from Admin office *Govinda*
22. Mrs Sreedevi, AO - Member from Admin office *Sreedevi*
23. Sri V Rama Rao, Khammam – Member from stakeholders
24. Sri Venkaiah, Kavitha Printers - Member from stakeholders
25. Sri Potla Madhava Rao, Advocate, Khammam – Member from stakeholders
26. Dr. Shaik Gousia Begum - Student Member *Gousia*
27. Mr. Daniel, Internee, Student Member *Daniel*
28. Dr. T Vivek, Alumnus, Mamata Dental College – Alumni Member *Vivek*

G. Rao
Dean & Principal
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No. MDC/ IQAC/3/2023- 24

Date: 16.01.2024

MEETING NOTICE

The third meeting of the College IQAC of Mamata Dental College, Khammam is convened on Friday, 19 Jan 2024 at 11.00 a.m in the Council Hall. All the members of the IQAC are requested to attend the meeting without fail.

Agenda for the meeting

1. Approval of minutes of the previous meeting
2. Updates on Annual report 2022-23
3. Update on Basic Yoga program conducted in Sept 2023
4. Update on BLS program conducted in Oct 2023
5. Update on Orientation program for BDS and MDS
6. Update on College Graduation day held in Sept 2023
7. Update on "Career Prospects abroad after BDS" conducted in Oct 2023
8. Update on Dandiya Night conducted o Oct 2023
9. Update on infection control lecture to be conducted in Dec 2023
10. Update on communication skills lecture conducted in Dec 2023
11. Info on Basic Implantology course to be conducted in Jan 2024
12. Info on Sports week to be held in March 2024
13. Info on basic computer applications to be held in Feb 2024
14. Info on Stress management lecture to be conducted in Feb 2024
15. Info on Endodontic retreatment to be conducted in March 2024
16. Info on National Dental Convention to be held in March 2024
17. Approval of purchase of microscopes for Dept of Oral Pathology

Co-ordinator, IQAC

To,

All the Members of IQAC
Mamata Dental College, Khammam

**Dean & Principal
Mamata Dental College
Khammam - 507 002**



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No. MDC/ IQAC/3/2023-24

Date: 19.01.2024

Proceedings of the third meeting of the College IQAC of Mamata Dental College, Khammam held on 19th January 2024 at 11.00 am in the Council Hall, Mamata Dental College Office.

Members present:

1. Dr. G Venkateswara Rao, Dean and Principal - Chairman
2. Dr. C Sunitha, Prof & Head, Orthodontics – IQAC Co-ordinator
3. Dr. S Anitha Rao, Prof & Head, Cons. Dentistry and Endodontics – Member
4. Dr. KVNR Pratap, Prof & Head, Public Health Dentistry – Member
5. Dr. K Vinay Kumar Reddy, Prof & Head, Oral Medicine and Radiology – Member
6. Dr. R Sudhir, Prof & Head, Oral and Maxillofacial Surgery - Member
7. Dr. C Ravi Kumar, Prof & Head, Prosthodontics – Member
8. Dr. Arpita Paul, Prof & Head, Periodontics – Member
9. Dr. Rajani, Reader, Oral Pathology and Microbiology – Member
10. Dr. Surendra, Sr Lecturer, Orthodontics – Member
11. Dr. Srujan, Sr Lecturer, Public Health Dentistry – Member
12. Dr. Kotya, Sr Lecturer, Oral Medicine and Radiology – Member
13. Dr. K Anusha, Reader, Oral and Maxillofacial Surgery - Member
14. Dr. Rajanikant, Professor, Prosthodontics – Member
15. Dr. Gayatri, Reader, Periodontics – Member
16. Dr. Vaasanthi, Professor, Pedodontics – Member

G Venkateswara Rao
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K Vinay Kumar Reddy
Vinay
K. Sudhir

Arpita Paul
Arpita

Rajani
Rajani

Surendra
Surendra

Kotya
Kotya

Anusha
Anusha

Rajanikant
Rajanikant

Gayatri
Gayatri

Vaasanthi
Vaasanthi

G Venkateswara Rao

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17. Mr Govinda Rao, OS – Member from Admin office

Govinda Rao

18. Mrs Sreedevi, AO - Member from Admin office

Sreedevi

19. Dr. Shaik Gousia Begum - Student Member

Shaik Gousia Begum

20. Mr. Daniel, Internee, Student Member

Daniel

Apologies:

1. Mrs. Puvvada Jayashree, Secretary, MES – Member from Management
2. Mr K Ranadheer Reddy, Finance Officer, MES – Member from Admin Office
3. Dr. N Venugopal Reddy, Prof & Head, Pedodontics – Member
4. Dr. Manisha, Sr Lecturer, Cons. Dentistry and Endodontics – Member
5. Sri V Rama Rao, Khammam – Member from stakeholders
6. Sri Venkaiah, Kavitha Printers = Member from stakeholders
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15. Info on Endodontic retreatment to be conducted in March 2024
16. Info on National Dental Convention to be held in March 2024
17. Approval of purchase of microscopes for Dept of Oral Pathology

1. The chairman welcomed the members to the meeting and requested the co-ordinator to start the meeting. Dr Sunitha read the minutes of the previous meeting held on 08 September 2023. The minutes of the meeting was approved unanimously by the members.
2. Dr Sunitha informed that the data from accounts for the annual report was received in October and the Annual report for the year 2022 -23 had been submitted in Nov 2023 and that the report was approved and accepted by NAAC.

Sunitha

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Mamata Dental College
Khammam - 507 002**

3. Dr Rajani informed that the Basic yoga program was conducted on 30 September 2023 by the department of Oral Pathology. Students actively participated in the program and learnt basic yoga poses. 88 students benefitted from the program.
4. Dr Pratap informed that the BLS program was conducted in the college on 30 Oct and 01 Nov 2023. A total of 88 students had actively participated and learnt the basics of the lifesaving procedure.
5. Dr Anitha informed that the orientation program for BDS was conducted on 06 Nov 2023 after the students report for joining. A total of 100 students along with their parents were given orientation to the program. The program helped to provide some insights in the course structure and helped orient both the students and parents to the course.
6. The Chairman informed the team that the graduation day program was a huge success and was well appreciated both by parents and students. Students actively participated in the cultural and literary events as part of the annual day events. The new block of the Mamata Medical College was inaugurated as part of the events and the 80th birthday celebrations of the founder Sri Puvvada Nageswara Rao was also held.
7. Dr Venugopal Reddy informed that a lecture on career prospects abroad after BDS was given by Dr Pranathi on 12 Oct 2023. 74 Students who cleared the exams recently participated and benefitted from the lecture. Students interacted with the speaker and cleared several doubts regarding the process of going abroad for higher studies.
8. Dr Arpita informed the team that the Dandiya night event was organized on 15 Oct 2023 as part of Navratri celebrations. Several students took part and enjoyed the festivities.
9. Dr Surendra informed that as part of the administrative training program, lecture on Infection Control was conducted on 15 Dec 2023. Dr Ratna delivered the lecture on infection control procedures. A total of 38 faculty and 31 non-teaching staff benefitted from the lecture.
10. Dr Vinay informed that a lecture on communication skills was organized on 12 Dec 2023 by the department of Oral Medicine. A total of 101 students benefitted from the lecture.
11. Dr Sudhir informed that a course on Basic implantology was conducted on 5-6 Jan 2024. Dr Aravind U was the guest speaker and gave hands-on demonstrations to the postgraduate students of Oral surgery. 15 students benefited from the course.



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12. Dr Sudhir informed the team that the Annual sports week will be held in March 2024. Preparations are going on for the different events that will be conducted during the week.
13. Dr Gayathri informed that the department of periodontics will organize a lecture on basic computer applications in Feb 2024. Mr Satheesh, the webdeveloper for the MES will explain the basic applications to the students.
14. Dr Ravi kumar informed that a lecture on Stress management will be conducted in Feb 2024. Interested students can enroll themselves with Dr Sivakalyan in the Department of Public Health Dentistry.
15. Dr Anitha Rao informed that as part of endodontic week, a lecture on endodontic retreatment will be conducted in March 2024. The speaker is yet to be finalized.
16. The chairman informed that the National Dental Convention is being organized by Meghana Dental College, Nizamabad and will be held in March 2024. He instructed the faculty to ensure active participation in the different academic and sports events by the students.
17. The Chairman also informed that the purchase of microscopes for the department of Oral Pathology has been approved by accounts section and the order has been received.

The meeting concluded at 13.00 pm with the decision to meet after 3 months.



Dean & Principal
Mamata Dental College
Khammam - 507 002



INTERNAL QUALITY ASSURANCE CELL
MAMATA DENTAL COLLEGE
KHAMMAM - 507002

(Recognized by MOH & FW, Govt. Of India and Dental Council of India)

No. MDC/ IQAC/4/2023- 24

Date: 02.04.2024

MEETING NOTICE

The fourth meeting of the College IQAC of Mamata Dental College, Khammam is convened on Friday, 05 April 2024 at 11.00 a.m in the Council Hall. All the members of the IQAC are requested to attend the meeting without fail.

Agenda for the meeting

1. Approval of minutes of the previous meeting
2. Update on Sports week held in March 2024.
3. Update on basic computer applications held in Feb 2024.
4. Update on Stress management lecture conducted in Feb 2024.
5. Update on Endodontic retreatment course conducted in March 2024.
6. Update on National Dental Convention held in March 2024.
7. Info on PG exams 2024.
8. Info on CDE program to be conducted by Dept of Orthodontics in June 2024.
9. Info on Career prospects lecture to be conducted in June 2024.
10. Info on Vacation for BDS students in May 2024.

Co-ordinator, IQAC

To,

All the Members of IQAC
Mamata Dental College, Khammam

Dean & Principal
Mamata Dental College
Khammam - 507 002



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No. MDC/ IQAC/4/2023-24

Date: 05.04.2024

Proceedings of the fourth meeting of the College IQAC of Mamata Dental College, Khammam held on 5th April 2024 at 11.00 am in the Council Hall, Mamata Dental College Office.

Members present:

1. Dr. G Venkateswara Rao, Dean and Principal - Chairman *G Venkateswara Rao*
2. Dr. C Sunitha, Prof & Head, Orthodontics – IQAC Co-ordinator *C Sunitha*
3. Dr. S Anitha Rao, Prof & Head, Cons. Dentistry and Endodontics – Member *S Anitha Rao*
4. Dr. KVNR Pratap, Prof & Head, Public Health Dentistry – Member *KVNR Pratap*
5. Dr. K Vinay Kumar Reddy, Prof & Head, Oral Medicine and Radiology – Member *K Vinay Kumar Reddy*
6. Dr. R Sudhir, Prof & Head, Oral and Maxillofacial Surgery - Member *R Sudhir*
7. Dr. C Ravi Kumar, Prof & Head, Prosthodontics – Member *C Ravi Kumar*
8. Dr. Arpita Paul, Prof & Head, Periodontics – Member *Arpita Paul*
9. Dr. Rajani, Reader, Oral Pathology and Microbiology – Member *Rajani*
10. Dr. Surendra, Sr Lecturer, Orthodontics – Member *Surendra*
11. Dr. Srujan, Sr Lecturer, Public Health Dentistry – Member *Srujan*
12. Dr. Kotya, Sr Lecturer, Oral Medicine and Radiology – Member *Kotya*
13. Dr. K Anusha, Reader, Oral and Maxillofacial Surgery - Member *K Anusha*
14. Dr. Rajanikant, Professor, Prosthodontics – Member *Rajanikant*
15. Dr. Gayatri, Reader, Periodontics – Member *Gayatri*
16. Dr. Vaasanthi, Professor, Pedodontics – Member *Vaasanthi*

G Venkateswara Rao
**Dean & Principal
Mamata Dental College
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17. Mr Govinda Rao, OS – Member from Admin office

Govinda Rao

18. Mrs Sreedevi, AO - Member from Admin office

Sreedevi

19. Dr. Shaik Gousia Begum - Student Member

Shaik Gousia Begum

20. Mr. Daniel, Internee, Student Member

Daniel

Apologies:

1. Mrs. Puvvada Jayashree, Secretary, MES – Member from Management
2. Mr K Ranadheer Reddy, Finance Officer, MES – Member from Admin Office
3. Dr. N Venugopal Reddy, Prof & Head, Pedodontics – Member
4. Dr. Manisha, Sr Lecturer, Cons. Dentistry and Endodontics – Member
5. Sri V Rama Rao, Khammam – Member from stakeholders
6. Sri Venkaiah, Kavitha Printers = Member from stakeholders
7. Sri Potla Madhava Rao, Advocate, Khammam – Member from stakeholders
8. Dr. T Vivek, Alumnus, Mamata Dental College – Alumni Member

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10. Info on Vacation for BDS students in May 2024


1. The chairman welcomed the members to the meeting and requested the co-ordinator to start the meeting. Dr Sunitha read the minutes of the previous meeting held on 19 Jan 2024. The minutes of the meeting was approved unanimously by the members.
2. Dr Sudhir informed that the students actively participated in the sports events conducted for one week in March 2024. Events like Cricket for both men and women in which students and faculty participated has an overwhelming response. Other events included basket ball, throw ball, relays and board games. All the events had active participation from the students.
3. Dr Gayathri informed that the department of periodontics organized a lecture on basic computer applications in the digital library on 16th and 17th Feb 2024. Mr Satheesh, the webdeveloper for the MES explained the basic applications to the students. A total of 98 students benefitted from the program.
4. Dr Ravi Kumar informed that a lecture on Stress management was conducted on 15 Feb 2024. The students were given tips to handle stressful scenarios and to seek help whenever necessary.

G. Venkatesh

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5. Dr Anitha Rao informed that the as part of endodontic week, a lecture on endodontic retreatment was conducted on 7 March 2024. The speaker was Dr Pradeep, Professor, Saveetha Dental College, Chennai. A total of 32 students benefitted from the program.
6. The chairman informed that the National Dental Convention was held on 21 and 22 March 2024. The students actively participated in the academic, cultural and sports events. Several students secured first place in many events and the overall championship was won by Mamata Dental College.
7. The Chairman also informed the HODs that the PG dissertation submission deadline for the 2022 – 25 batch is expected soon and that the PG students must be encouraged to finish and submit their dissertations on time.
8. Dr Sunitha informed that the Department of Orthodontics is planning to organize a lecture on Orthodontic Research in the month of June 2024. The speaker will be Dr Divakar Karanth and the final schedule of the program will be available soon.
9. Dr Vasanthi informed that the Department of Pedodontics is planning to organize a program on Career options for Dentists in the USA in June 2024.
10. The Chairman informed the team that the summer vacation for the BDS students is being planned from the 13th of May till 31st May 2024. Faculty were requested to ensure that the patient work and theory classes are planned accordingly.

The meeting concluded at 12.45 pm with the decision to meet after 3 months.


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